

Level A Testing- Refresh & Expand

(1-day course)

Is Level A Occupational Testing a **distant memory** for you? Are you **rusty** on some of the key elements of the course? Are you **up-to-speed** with the latest developments in testing? Would you like to **develop** your feedback skills?

If you answer '**YES**' to any of these questions then this course is for you.

Course Objectives

As a delegate on the course, you will be able to **REFRESH** your knowledge of the key elements of Level A. Not only this, you will also be able to **EXPAND** on this knowledge and practical skills.

Course Content

This 1-day course will **REFRESH** you on:

- ◆ Selecting appropriate tests and administration
- ◆ Building your own norm tables
- ◆ Essential statistics
- ◆ Reliability and validity
- ◆ Interpretation of test results

Also, there is scope to cover any specific elements of Level A, if you desire.

Plus, we will **EXPAND** your knowledge and skills by covering:

- ◆ Computer-based testing
- ◆ European test standards and regulations
- ◆ Wider uses of ability tests
- ◆ Integrating tests with other selection methods e.g. assessment centres
- ◆ New tests on the market today
- ◆ Handling difficult feedback situations

What to Expect

This 1-day course is practical and interactive, allowing you to work through actual testing scenarios. Led by Registered Occupational Psychologist Gerry Duggan, you can expect to finish the day with fully refreshed and expanded knowledge and skills regarding Level A Occupational Testing.

General Information

We will be running a 1-day course (09:30 - 16:30):

Central London:

BPS Offices, Tabernacle St, Wednesday 17th February 2010

Book your place!

Please fill in the details below and return by post or email Julie.powell@tpsdevelop.com to book.

A copy of the booking form can be found on our website: www.tpsdevelop.com/who_we_are/10.pdf

Delegate Name:	
Job Title:	
Company & Address:	
Phone Number:	
E-mail address:	
Preferred Venue	Birmingham
(delete as appropriate)	London
Dietary requirements:	
Any other areas you wish to cover during the course?	

N.B. The cost of the course is £50 + VAT (£57.50). Booking acknowledgement and an invoice will be issued once the booking has been received. Places must be paid for in full before 11th November 2009. No refunds will be given for cancellations of less than 3 weeks before course commencement. TPS reserves the right to alter course dates. In such cases, a full refund shall be offered to confirmed delegates.

Post this to: Julie Powell
(address below)

REFRESH

... key elements of Level A

EXPAND

... your knowledge of testing

SKILLS

... develop your skills in giving feedback

How TPS can develop your organisation

CONSULTANCY

TPS Consultants offer a high quality service operating from boardroom level to the shop floor.

TRAINING PROGRAMMES

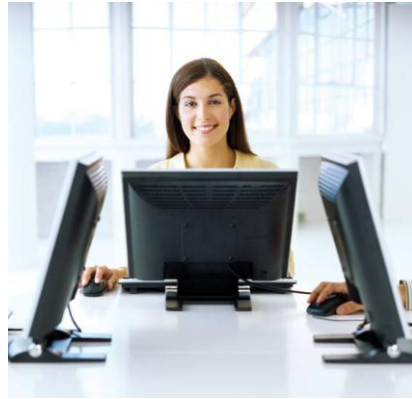
TPS offer high quality courses in:

- Communication/Influencing
- Interviewing
- Appraisal Skills
- Management/ Supervision
- Relationship Management
- Leadership
- Change Management
- Psychological Testing

CUSTOM SOLUTIONS

TPS have developed custom programmes for clients in engineering, utilities, pharmaceutical and retail. Our creativity and responsiveness to client needs is recognised as a key benefit by the organisations with whom we work.

For more information on any of our products or services please visit at: www.TPSdevelop.com



TPS Provide support to a range of clients across all industry sectors. Our consultants provide a comprehensive range of individual and organisational assessment and development solutions. We are UK based but we work across the world wherever our clients have people needs which need addressing.

While we have a full portfolio of high quality programmes available for immediate use, our philosophy is always to match our solutions to the needs of our clients. Our client engagement process is second to none and each client project is carefully managed by the most suitable consultant with the right qualifications and experience. Our dedicated client liaison partner ensures that satisfaction is guaranteed every step of the way.

Note: All TPS work is provided on a fee-for-service basis. Each project is subject to a separate quotation and all consultancy, material and associated fees are made clear at the start of every project. Where venues or equipment is used, TPS will normally expect clients to provide such unless explicitly agreed beforehand.

People Requirements

Upscaling the performance of an individual, a team or the entire organisation.

Getting the right people into the right jobs – efficiently and cost effectively.

Helping an organisation to define and implement change in order to better meet its strategic objectives.

Building relationships internally and externally within and between teams and with customers.

Assessing the “state of health” of the organisation.

SERVICES AVAILABLE

[Assessment Programmes](#)

[Change Management](#)

[Appraisal Systems](#)

[Training Courses](#)

[Team Development](#)

[Psychometric Testing](#)

